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## 1 The simple sentence and its parts

### 1.1 Subject, verb, object

A tree diagram serves well to show the constituents of a sentence:


Sentence 1 shows us that a sentence must have two main branches: the SUBJECT and the PREDICATE. The subject is usually the 'doer', or the person/thing described. The predicate means 'the rest of the sentence' to put it simply.

The verb conveys an action or state. The OBJECT is the person/thing at the receiving end of the action. SUBJECT and OBJECT are known as cases.

Noun, verb, etc, are called word classes or parts of speech.
In every sentence there must be a finite verb, i.e. a verb with a tense. The verb in sentence 1 is in the present tense. Tenses are covered in later chapters.

```
SUBJECT: the 'doer', or where there's no action, the person/thing considered.
PREDICATE: the rest of the sentence after the subject.
verb: conveys an action or state, e.g. to carry, to be.
OBJECT: the person/thing at the receiving end of the action.
noun: a person, place or thing, e.g. Lisa, Beijing, door, communication.
finite verb: a verb with a tense.
case: SUBJECT, OBJECT (also GENITIVE/POSSESSIVE - see chapter 29).
```

In sentence 1 the subject and object are nouns. They could be pronouns: She makes $\underline{i t}$. Pronouns are met again at 1.6 and in chapter 10 .
pronoun: a word standing for (pro) a noun, e.g. he, they.

[^0]Teaching
Teaching
note
note
1.1
1.1

## Syntax across Lls

All learners, but especially those whose L1s have a different
word order from English, need time to formulate a reply when asked a question. Have patience, never hurry to fill the silence. But if no answer is forthcoming, your question was too difficult for the class or should have been put to a stronger student first.

## Task 1.1

It is often declared that some of the best native speaker writers wouldn't know the difference between a noun and a verb, yet can write flawlessly. Learning an L2, however, may demand more word class knowledge. The table below is representative of part of a lesson on word formation and pronunciation.
Fill in the missing words in A-D, and mark the primary stress in all the words in A-F.
1 Which of the trios, A-D, has the primary stress on the same syllable for verb, noun and adjective?
2 Are the word pairs in E and F homophones or homographs?

|  | VERB | NOUN | ADJECTIVE |
| :---: | :--- | :--- | :---: |
| A |  | prosperity |  |
| B |  |  | paralytic |
| C | interact |  |  |
| D |  | coincidence |  |
| E | convict | convict | ---- |
| F | reject | reject | ---- |

For an explanation of stress types and placement see Essential Phonetics for English Language Teachers by the author.

## Teaching <br> note <br> 1.2

## Dictionaries and phones

Teachers and schools differ regarding use of online dictionaries. Rules regarding use of phones in class are now flexible, due to the convenience of having quiz and reading questions in digital format, not to mention how AI can be exploited. For project work the phone is, of course, almost indispensable.

With a class of students lacking in motivation the use of phones should be monitored well; indeed, the phones should be put out of reach when not required. Admittedly, without phones there's no access to online dictionaries, thus obliging the teacher to ensure all new lexis is understood in good time. In a monolingual L1 class this is easy - translation of new words is not the 'no-no' it used to be; however, with multilingual classes context must be prioritized (see teaching note 1.3).
During online classes the learner can access a dictionary on their main or other device, and there may be a 'click on the word' translating function within the reading texts. This actually has strengths (speed of understanding) and weaknesses (some translations can be wrong, attention wavers). As usual, good monitoring is advised.
Online bilingual dictionaries generally serve well. Monolingual dictionaries, digital and in book form, such as the Oxford Advanced Learner's Dictionary, should be encouraged at higher levels. They have example sentences, idioms, phrasal verbs, notes on problem words, etc.

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Task 1.5
Explain the error in
*I look forward to see you.
Use the terms preposition, -ing form and infinitive.

## Activity 1.1 Vocabulary revision <br> X's and O's (or 'noughts and crosses', or 'tic-tac-toe')

Preparation: Look over a past lesson or two and choose some words that would benefit from revision. On your lesson plan, put the first letter of each word, with the word underneath, in each square/cell of a grid.
Play: On the WB, draw the grid and write the first letter of the words you want to revise in the cells, leaving room for the word underneath. Divide the class into two teams, the X's and the O's. Toss a coin for the first team to call a letter. When the player calls a letter, give a clue. Anyone can answer. When you get a correct answer, write the word under the letter and overwrite an X or O as shown below. The person to answer correctly calls the next letter. Again, anyone can answer.
Note how articles, plurals etc, can help distinguish the parts of speech.


The 'O' team has won above (the words in brackets are not shown yet, but are on the teacher's notes).
If Ss are shouting the answers too loudly, change to 'first hand up' for answers.
If one team is powering ahead because of a stronger student, introduce the rule:
'When you answer correctly, you have to skip answering the next question'.
When there is a winner and there are some squares left over, you should go through those, and instead of writing X or O on each square write the name of the student who answered correctly.
For compound words and phrases see Activity 18.1.
For a similar game but with sixteen cells in a square for quick drawing see p24 of A History of Ireland for Learners of English by the author.

For an adaptation of the Blockbusters TV quiz see
https://tefllessons.com/product/blockbusters-vocabulary-gamel or
https://www.tes.com/teaching-
resource/blockbusters-word-template-11389801


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### 2.5 Uses of the past continuous

| EXAMPLE | USE (IN PAST TIME) |
| :---: | :--- |
| 1 At eight thirty? I was watching the soap <br> on the telly. I'm innocent. | in progress before and usually continuing <br> after a specified point in time |
| 2 The sun was setting as I rode out of town. | simultaneous events, or a 'background' <br> event for the main one |
| 3 We were discussing consumerism all <br> morning. | in progress over a specified length of time |
| 4 I was stirring the mixture and it just |  |
| solidified. |  |$\quad$| a durative action interrupted by an instant |
| :--- |
| one |

## Activity 2.3 Past simple Write and share a story

Brainstorm about 10 verbs and put them on the WB. Substitute or add some irregular ones.

Have Ss write a short story using at least 7 of the verbs. They can do this in pairs if that suits. Monitor and assist.

After writing, Ss in groups of three or four tell their stories to each other. If desirable, have a S from each group move to another group (rotate) for further sharing.
Mount stories on the wall, or if the writing has been done on devices, all share.
Award a prize for the best story (Ss vote). Project the winning story and some others, and comment on the writing and the language.
Listen out for pronunciation of the regular verbs, e.g. walkT, robbD, but wantID and landID (-id after 't' and ' $d$ ' only).

## Activity 2.4 Past simple, irregular verbs <br> Half-a-crossword <br> RESOURCE MATERIAL

Half-a-crossword (in pairs) activities are quite popular and effective. Find one that practises irregular verbs. Check that Ss know the words involved; this may entail teaching them at some time before this activity so as not to 'give the game away'. Include a short demo by putting two incomplete words on the WB and giving clues, as Ss may not understand the questioning.

If pairs are seated closely, tell some to start on different clue numbers so as not to disturb others or tempt eavesdropping.


A brief demo of half-a-crossword, on the WB T : (pointing to the blank line on A's part) "Student A asks 'What's 1 across?' and student B could say 'It's the past tense of make a message, an email, or on paper (gestures writing).'" If Ss don't come up with wrote, then T: "Ok, it's the past tense of write (gestures)." T waits for wrote, then writes this in.
Similarly for student B (student A to give the clue 'the past tense of give information... like say'), etc.

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### 2.7 Review present, past and future tenses

Now read the abridged version of part 1 of Tense Situations, and check your awareness of the verb forms and their matching tense titles.

## TENSE SITUATIONS - PART I ABRIDGED

Sue takes (PRESENT SIMPLE) photos of famous people.


At the moment, she is taking (PRESENT CONTINUOUS) a course in ELT.
In 2023 her tripod broke (PAST SIMPLE).
She was taking (PAST CONTINUOUS) a photo of the Sultan.
Her colleagues say she will sail (FUTURE SIMPLE) through her test.
She will be presenting (FUTURE CONTINUOUS) a lesson on the past tense.

Task 2.1 Fill in the tenses in the right-hand column below, following the example.

|  | TENSE |
| :--- | :---: |
| 0 It went okay. | past simple |
| 1 She'll be coming round the mountain. |  |
| 2 I'm leaving tomorrow. |  |
| 3 I left my wig in San Francisco. |  |
| 4 We all have a social responsibility. |  |
| 5 She was thinking of going next week. |  |
| 6 You'll never walk alone. |  |

### 2.8 The timeline (for past simple and continuous)

You may wish to use what is called a timeline to illustrate problem tenses:


Figure 1 Timeline for past continuous and past simple

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### 3.1.3 The past simple contrasted with the present perfect simple and continuous

The timeline below is slightly overloaded for economy of space - normally only two, sometimes three, examples are shown:


Figure 3 Timeline for past simple and present perfect simple and continuous

### 3.1.4 Form of the present perfect continuous

In the example she has been working hard, the first auxiliary, has, as usual, shows the tense. It is followed by the past participle of the second auxiliary be, then the main verb work in the -ing participle form.


|  | Aux. have + past participle <br> make up the perfect aspect. |  |
| :---: | :---: | :---: |
| PRESENT PERFECT (SIMPLE) | has | been |
|  |  |  |
|  | has | worked |
|  |  |  |



Compare and preview:


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Activity 3.4 For and since with present perfect simple of stative verb have and present perfect continuous of other verbs

## Presentation 1

Say, as you write on the WB (asking for guesses to complete):
I have been working as a teacher for ... [x years].*
I have been working as a teacher since ... $[X]$.
We have had Felix for ... (explain that Felix is a cat)
I have been singing since ... (explain 'in a choir', or ...)
I have been playing volleyball since I started high school.
We've been living in KL for the past 10 years.*
I've been trying to stop bíting my nails for many years.
*Excluding the optional have worked/lived, to retain the continuous pattern here. See 6.2.

## Demo

Ask a S: Do you have a pet? If yes, chat and lead to How long have you had (pet's name)? If no, ask Do you play any sport? or What do you do in your free time? And eventually: How long have you been playing (sport)?
Scaffold each reply with either a since or a for. Then have the $S$ ask you similar questions. Ditto with one more student.

## Spoken practice 1

Ss in pairs follow the demo, first asking about their classmate's sport/pet, etc, then (using the models on the WB for assistance) asking how long they have been doing their activities (or had a pet/scooter, etc.). Groups of three may also work.

## Presentation 2

Elicit the names of 2 world leaders (none that have just come to power), 2 famous film actors and 2 famous sports people, and write them on the WB (or have a student write for you).

## Written practice

All phones out of reach. Ask Ss, in pairs, to guess and write the answers to these questions (put on WB):

> How long has $x$ been President/King, etc?
> How long has $x$ been acting in films?
> How long has $x$ been playing [sport]?
> (use 'since' + year and 'for' + years in various answers.)

Monitor and check the grammar.

## Spoken practice 2

Now, Ss use the internet to check their answers. There may be some shouting of answers among the students to save time, some of it in their L1, but that's generally unavoidable. You can write the answers on the WB as they are given to you.
If you want to award a prize it might be best for pairs to pass their answers to another pair for marking. Then ask for and ascertain the highest mark.

## Teaching note 3.3

## Learner training

Learning strategies and learner autonomy are popular topics in ELT. Related to these is student knowledge and confidence in exploiting spoken practice activities. For instance, in Practice 1 in Activity 3.4 above, the flat answer no to the question Do you have a pet? could be expanded to: but my neighbour has a rabbit, etc. Such otherwise natural learning knowledge may need to be taught. It's important for acquisition, and for promoting a good class atmosphere.

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## 4 Future markers

### 4.1 Four future markers

English doesn't have a future tense in the strict sense of inflecting the verb itself. We have met will, a modal auxiliary verb, and the present continuous for future arrangement (2.5), but there are four markers generally used to indicate future time, as shown below (for shall see 4.3). Note that with some speakers, especially AmE, going to is used instead of will in 3 and 11 in the table.

| MARKER | EXAMPLE | USE |
| :---: | :---: | :---: |
| These four uses are prominent in ELT | 1 We'll play, and we'll beat you. | promise, threat |
|  | 2 I'll get it. Will I open it for you? | offer |
|  | 3 Rain will fall in the west. <br> They'll need more time. <br> You'll pass next time, don't worry. | prediction |
|  | 4 No buses? I'll get a taxi, then. | instant decision |
| will <br> (usually as 'll after pronouns) | 5 The car won't start. | refusal |
|  | 6 Will you do me a favour? | request |
|  | 7 He will smoke where he shouldn't. | annoyance at sb's obstinacy |
|  | 8 I'll have the miso soup. | choice (decision) |
|  | 9 The PM will meet the press later. Forms will be available online. | announcement of schedule/arrangement |
|  | 10 That'll be Sue, I'm expecting her. | supposition |
|  | 11 I think I'll hang on here.* | tentative/polite/dismissive/ humorous statement |
| going to + verb (present continuous of going + infinitive) | 1 We're going to play our hearts out. | plan (already decided) |
|  | 2 Look out! It's going to fall! | imminent event |
| present continuous <br> + prep. phrase/participle/ adverbial/noun/-phrase | We're going to the zoo tomorrow. We're going fishing this weekend. They're playing here on Saturday. I'm meeting Jina tonight. | arrangement, normally mentioning time ('diary' future) |
| present simple | Our train leaves at nine tomorrow. Ramadan is in March next year. | timetable calendar fact |

* The preceding I think is instrumental here, hence the extended bold font. It may carry a nuance of politeness, implying that the decision is not final, also signifying that the speaker may be persuaded to change their mind. It can also convey humour via understatement, or even dismissal, which can also be seen with other tenses, e.g. Thanks, but I think you can leave this one to me.


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## 5 Review all tenses

### 5.1 All tenses in a story

Here is the condensed version of our story, with the past perfect in a more natural position. Try to match a mental picture with each tense.

## TENSE SITUATIONS - CONDENSED

Sue takes (PRESENT SIMPLE) photos of famous people.
At the moment, she is taking (PRESENT CONTINUOUS) a course in ELT.
On her first assignment, her tripod broke (PAST SIMPLE).
She was taking (PAST CONTINUOUS) a photo of the Sultan of Brunei.
She had considered (PAST PERFECT SIMPLE) other career options before enrolling. She had been surfing (PAST PERFECT CONTINUOUS) the net.

Her colleagues say she will sail (FUTURE SIMPLE) through her grammar test.
She will be presenting (FUTURE CONTINUOUS) a lesson on the past tense.
Sue has written (PRESENT PERFECT SIMPLE) two essays and four lesson plans. She has been working (PRESENT PERFECT CONT.) hard since starting the course.

By the end of next week she will have mastered (FUTURE PERFECT SIMPLE) relative clauses, etc.
Soon, Alan will have been lecturing (FUTURE PERFECT CONTINUOUS) at the same school for 25 years.

Task 5.1 Fill in the tenses in the right-hand column below, following the example.

|  | TENSE |
| :--- | :---: |
| 0 It went okay. | past simple |
| 1 What will your Ma say? |  |
| 2 She'd waited as long as possible. |  |
| 3 Have you been clubbing in the caves? |  |
| 4 They'll have taken everything by then. |  |
| 5 I did everything I could. |  |
| 6 They'd been preparing to leave. |  |
| 7 I was looking to see if she was looking. |  |
| 8 Sally's gone back to her roots. |  |
| 9 How's it going? |  |
| 10 How long will they have been driving? |  |

## 7 Nouns

In this chapter we will look at three categories of noun:

## 1) Countable/uncountable 2) Irregular 3) Collective

### 7.1 Countable and uncountable nouns

### 7.1.1 Definition and examples

Countable nouns can be counted (a/an means one), and used in the singular or plural. Uncountable nouns cannot be counted and normally take only singular verbs.

*The plural of person can be persons, in a formal context, e.g. MAXIMUM 6 PERSONS IN ELEVATOR.
Among the countables are abstract entities, e.g. suggestion, phenomenon.
Some nouns which are uncountable in English are countable/plural in other languages, e.g. translated from Spanish, advices; from French, the pasta(s) are good; from German, her hairs are well styled. So, the learner should work on problem words by memorizing short sentences such as those in the second column above. Chinese nouns are not marked for plural, which adds to the learning journey for Chinese L1 learners.
The uncountable accommodation can be pluralized, commonly in AmE and especially in relation to conceived units, e.g. accommodations for all the delegates.

### 7.1.2 Alternative countable and uncountable interpretations

| a) units vs. mass |  |
| :---: | :---: |
| some/three cakes, cabbages, lambs | Have less CAKE, more CABBAGE, some LAMB. |
| b) not units but measures |  |
| three teas/sugars/yoghurts | cups of TEA, lumps of SUGAR, tubs of YOGHURT |
| c) types vs. mass |  |
| the wines of Provence a low-fat cheese "The sugars go on this shelf." | I like WINE, CHEESE and SUGAR, in moderation. |
| d) artistic/literary product vs. activity |  |
| some/four works of Goya a work of art | Do some WORK, HOMEWORK or HOUSEWORK. |

e) situation(s)

| faced with such a difficulty <br> got into difficulties | We had such DIFFICULTY we almost gave up. |
| :--- | :--- |
| We had little DIFFICULTY (in) getting approved. |  |

### 8.8 Adjectives + dependent prepositions



1 I used to be mad ___ football. Then my local club got bought by a foreign billionaire. I really got mad $\qquad$ that!

2 Are you fed up __ people sending you silly videos? Send them a video message saying you have no interest in video messages.

3 My aunt is obsessed her Cavachon. That dog has more coats than her children.

4 Matthew wanted me to swim the English Channel in winter. I must say, I wasn't keen $\qquad$ the idea.

5 Are you aware $\qquad$ the importance of fungi in our lives?

6 I'm sick $\qquad$ people saying Valentine's Day is just 'Buy Something rist, btw

7 I was very suspicious $\qquad$ a message I got yesterday. It said: "This
$\qquad$ social media. Is that phone glued to your hand?!

9 Any film with violence is not suitable $\qquad$ showing to children.

10 Being accustomed $\square$ living in gated accommodation, Serena was surprised to find a stranger at her door.

11 The flowers I ordered arrived late - and at the wrong address! Yes, you could say I was a little dissatisfied $\qquad$ the service.

12 Aside ___ a little deafness, I felt no ill effects of the kids screaming behind me on the 10 -hour flight.

13 Are you fed up $\qquad$ all those ads popping up while you scroll down?

14 Many poor countries are dependent $\qquad$ foreign aid.

15 He's always open n ___ students' ones.

A typical gap-fill exercise with adjectives + dependent prepositions. Note the difference with be and get mad about in 1. Be/get mad at $s b / s t h$, is another collocation. In 12, aside from is a two-word preposition itself.
Answers below.

[^1]
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### 10.2 Possessive adjectives (determiners)

|  | singular | plural |
| :--- | :--- | :--- |
| 1st person | my | our |
| 2nd person | your | your |
| 3rd person | his/her/its | their |



The term possessive adjective is commonly used for this constituent, but possessive determiner is more accurate, even possessive determiner pronoun. In the phrase her car, the word her goes before the noun car and to that extent behaves like an adjective, but in *the her car ( $\sim$ the old car) it shows itself not to be an adjective but a determiner, a word that can go before an adjective (or noun) but does not modify (describe) the noun. Then again, her can stand for a noun, e.g. Miriam's, thereby performing as a pronoun. But the term possessive pronoun is already in use for mine, yours, hers, etc. Therefore, the remaining choice is between (possessive) determiner and possessive adjective, and the latter at least has the advantage of saving students from having to learn yet another term (determiner).

### 10.2.1 Its or it's

Be careful with the spelling of its. The apostrophe indicates the shortened form of it is or it has, not possessive:

| PRONOUN | VERB | ADJ. + INFINITIVE | POSSESSIVE <br> ADJ. | NOUN |
| :---: | :---: | :---: | :---: | :---: |
| It | is | necessary to learn | its | shape |


| PRONOUN | AUX. | PAST PARTICIPLE | ADJECTIVE | ADVERBIAL |
| :---: | :---: | :---: | :---: | :---: |
| It | has | been | problematic | for so long |

### 10.2.2 Possessive adjective or definite article

A pigeon landed on my head. That bloody pigeon got me on the head.
He has a pain in his hand. She took him by the hand.
Note how we can use either the possessive adjective or the definite article before a part of the body. With the definite article, however, usage is restricted to a preposition phrase (e.g. on the head) following an object pronoun ( me , him), the context usually being an injury, touch, etc.

These restrictions need not apply in medical/scientific reports:
The patient presented with lesions on the face and neck.

### 10.2.3 Object pronoun or possessive adjective

[1] I didn't like them/their winning the cup.
[2] Them/Their winning the cup floored me.
The use of a possessive before an -ing form lends formality.
Of course, there is a semantic distinction between, for example, I didn't like them singing and $I$
didn't like their singing, the former referring to the fact and the latter to the quality, so the choice is not always simply a matter of register*.
*Register is similar in meaning to formality or style. Register is often an indication of the relationship between speaker and listener (or writer and reader).

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## 14 The passive

### 14.1 Definition and form

The passive is a particular sentence construction:


To change a sentence from active to passive: 1) move the object (Granny) to the position of grammatical subject (before the verb), 2) insert the verb be as an auxiliary verb in the tense required, 3) follow with the past participle of the main verb (eaten), which must be a transitive verb of course, and, often optionally, 4) end with by and the agent, the 'doer'. Sometimes an instrument may be included, e.g. with a fork.
the past participle has two main contexts:
1 after the auxiliary have in perfect tenses; 2 after the verb be in passive sentences.
The past participle can also act as an adjective (see 11.3).

### 14.2 Uses of the passive

There are three major uses of the passive:

| USE | EXAMPLE |
| :--- | :--- |
| 1 <br> To say what has happened to <br> someone/something. | Did you hear? Fido was hit by a car. <br> All the crops have been destroyed (by locusts). |
| 2 To avoid mentioning the agent (the person |  |
| doing the action), who is not required to be |  |
| or cannot be made known. |  | | The matter is being attended to. |
| :--- |
| The bridge will be repaired. |

Manufacturing processes, and crimes, are popular for practising the present and past passive:
The barley is roasted ... the hops are added ...
Maurizio Gucci and Gianni Versace were murdered.
And mind, this is not mathematics. Some verbs, mostly stative, just don't 'work' in the passive:
${ }^{(*)}$ You are fitted by that suit. (*)The competition was entered by Joan.

## 15 Modal auxiliary verbs

### 15.1 Auxiliary verbs

There are two types of auxiliary verb: primary auxiliary verbs, which comprise be (1.5), have (3.1.1), and do (for questions, negatives and emphasis); and the modal auxiliary verbs (can, may, will, should, etc.). Modal auxiliary verbs are also called modal auxiliaries, modal verbs or modals.

### 15.2 Definition/function of modals

Modal auxiliaries are followed by (one or more primary aux. verbs and) a main verb (except in the case of inversion, etc.). Unlike the primary auxiliaries (be, have and do) which mainly have a grammatical function, the modal auxiliaries carry meaning. Although it is an overly strong definition of function you may as a mnemonic interpret modal as 'conveying the mood or opinion of the speaker', e.g. expressing ability, obligation, advice, possibility.
Remember: the auxiliary verb always carries the tense, even though with most modals it is not visible. A common error is:
*He can cleans his room.

### 15.3 List of modals

The following list is of my own construction. Among grammarians there is not full agreement on the terminology/categorization.

| MODALS (PURE MODALS) | can <br> could | may <br> might | will <br> would | $\begin{gathered} \text { shall } \\ \hdashline \text { should } \end{gathered}$ | ought to | must |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| SEMI-MODALS | need | dare | used |  | have (got) to |  |
| PHRASAL MODALS | had better may as well might as well would rather | $b e+\left\{\begin{array}{l} \text { able to, about to, allowed to, apt to, } \\ \text { bound to, certain to, due to, } \\ \text { going to, liable to, likely to, } \\ \text { meant to, supposed to, sure to } \end{array}\right.$ |  |  |  | be to |

### 15.4 Structure of (pure) modals

Modals are not inflected, i.e. there is no -ed for past tense, no -s for third person singular present and no preceding do. The optional contraction of the negative, e.g. might not $>$ mightn't (which doesn't apply to may) is common in informal registers.
Modals are followed by the bare infinitive (infinitive without to), so the modal itself carries the tense, although it is not inflected. Ought is usually followed by to, then justifying relegation to semi-modal status, but in ELT ought to is treated equally with should, etc, as a modal.

### 15.5 Uses of (pure) modals

Modals are quite versatile in the meanings they convey. For example, could has the functions of asking permission, making requests, expressing ability in the past, expressing possibility, making suggestions, and more (see Task 15.1). There are also some synonyms, e.g. can $=$ may $=$ could in the function of requesting permission, the choice of modal decided mainly by register.

Complete the responses in these dialogues by using must or must've.
I. A: I cycle about 50 kilometres every day.

B: Oh really?
2. A: I went for a walk by the sea, just as the sun was coming up.


B: Wow!

4. A: Our flight was delayed by 7 hours, and we had the kids with us!

B: 7 hours!
5. A: I have to work a six-day week every week!

B: Every week! $\qquad$
6. A: Tom Crean walked for 18 hours in the snow to rescue his friends (in I912).

B: Wow, I8 hours!
.....................................
7. A: The Indian Ocean tsunami wrecked thousands of homes.

B: Yes,
8. A: It was 40 degrees and the $A C$ in our hotel wasn't working.

B: Oh dear,


Typical practice exercise for must as modal of deduction


From EnglishClub.com. Online sentence construction, modal perfect with could \& might.

### 15.11.1 Possible confusion with causative have

There may well be difficulty in differentiating between e.g. must have + past participle (deduction) and must (command) + have/get (causative) + object + past participle. Compare:
[1] You must have (/must've) washed the car, it's so clean. (deduction; have pronounced with reduced vowel)
[2] You must have/get the car washed, it's filthy. (command + causative; have pronounced with unreduced vowel)
Obviously, get seems the better option in [2] for a clearer difference, but we must remember that get is no friend of the learner's ( $21 / 2$ pages of entries in the Oxford Advanced Learner's Dictionary).
Do not try to teach this causative until students are at the appropriate level. (See 14.7 and 24.4.1 for more on causatives.)

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## 17 Used to and would

### 17.1 Word class, meaning and use

Used to is a semi-modal auxiliary verb (see 15.3). Used to and would describe past habitual actions or states, strongly implying that these have ceased. Further detail follows.

### 17.1.1 Introducing a topic, and following on

Used to often introduces a topic, and would often follows it on. Of course, would can also operate in an introductory context, but less so.

TOPIC: Sue used to live in Torquay. She used to take family photos in people's homes. FOLLOW ON: Every day she would drive to a house and set up her equipment.

### 17.1.2 Some constraints

Aside from the introductory and follow on contexts above, there are differences in and constraints on use which are revealed on carrying out the task below.

Task 17.1 Part 1. Complete the table below by writing the numbers corresponding to the following uses in the correct cells.
1 habitual action in the past
2 permanent/durative state in the past
3 habitual behaviour (/pastimes) in the past
4 temporary/repeated state in the past

| EXAMPLE | USE |
| :--- | :--- |
| She used to ask for part payment in advance. <br> She would always ask for part payment in advance. | a) .... |
| The restaurant used to be a blacksmith's. <br> The restaurant would be a blacksmith's. <br> She used to live in Torquay. I don't know where she moved to. <br> She | b) .... |
| She would live in Torquay for 6 months, London for another 6 and <br> back to Torquay again. That went on for a number of years. <br> The milk wouldn't be pasteurised, but we loved it. | c) .... |
| She used to paint, but has no time now. <br> She watd paint, but has no time now. | d) .... |

Part 2. Fill in the blanks, choosing from the uses $1-4$ above the table:
Would may not be used in the context of i) $\qquad$ in the past, or ii) $\qquad$ in the past.

X's and O's grids for Activity 18.1:


Grid when four answers have been filled in. Also, a fifth square has been nominated, letters have been written in and the clue given.

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### 20.4 Subordinate clauses

The list of clause types below is reasonably complete for ELT purposes. All are adverbial, except for those marked otherwise (in parentheses). All are finite (they have a verb with a tense) except for 3-7. Those requiring fuller treatment are dealt with in later chapters.

| TYPE | EXAMPLE | SUBORDINATING CONJUNCTION |
| :---: | :---: | :---: |
| 1 conditional | If I sang out of tune you would walk out on me. | $\}$ if, unless, as long as, <br> $\}$ supposing |
| 2 contrast | Although I had a satnav, I still managed to get lost. | $\}$ although, though, <br> $\int$ despite the fact that |
| 3 infinitive (infinitive with to) | To ignore them now would be a shame. | $\} \varnothing$ |
| 4 -ing form/gerund (noun clause) | Some can learn without looking at a book. | $\} \varnothing$ |
| 5 -ing participle <br> - reason | Knowing the lie of the land, Robin volunteered for the patrol. | $\} \varnothing$ |
| 6 -ing participle - time | Stepping onto the moon, Neil began to utter the famous words. | $\} \varnothing$ |
| 7 past participle | Ellen clung to the helm, driven by a desire to win. | $\} \varnothing$ |
| 8 manner/ comparative | She sang as she had never sung before. | \} as, as if/though, like, than |
| 9 purpose | I put up a good fence in order to prove I was a good neighbour. | $\} \begin{aligned} & \text { to, in order to, so, } \\ & \text { so that, so as to } \end{aligned}$ |
| 10 relative <br> (postmodifying adjective clause) | The hand that rocks the cradle rules the world. | \} who, that, which, <br> $\int$ whose, where, when |
| 11 reported speech (noun clause) | They said (that) they wanted peace. | $\}$ (that), if, whether |
| 12 time | I haven't seen him since he blew three grand at Epsom. | $\}$ since, when, before, <br> \} after, while, as, until |
| 13 place | You can put your pet snake wherever you like, except here. | $\}$ where, wherever |
| 14 reason | Well, since you didn't even send her a Valentine card I'm not surprised. | $\}$ because, since, as |

### 20.4.1 Perfect -ing participle clause

Having burnt his bridges, Lee had no choice but to swim.
These non-finite clauses, all starting with the word having, have the time reference 'previous to the main clause', and as with 5 and 6 in the list above, indicate reason or time, but more often the former.

### 20.4.2 Dangling participle

(*) Standing by the barrier, a loose wheel killed one of the stewards.
In the above sentence, the participle standing is said to be left 'dangling', looking for its subject, one of the stewards, which should have followed the clause. Look out for such errors in your students' written work.

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### 21.3 Reported questions

In forming most direct questions, subject-operator inversion occurs (operator $=$ the first or only auxiliary verb or be), i.e. the operator is mov/ed from post-subject to pre-subject position. When the question is reported, however, regular word/order is restored.

### 21.3.1 Reported wh- questions

| STATEMENT |  |  | DIRECT WH- QUESTION |  |  |  | REPORTED WH- QUESTION |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| subject aux/be |  |  | aux/be subject |  |  |  | subject aux/be |  |  |
| Don | has | gone. | "Where | has | Don | gone?" | She asked where Don | had | gone. |
| Don | is | going. | "Where | is | Don | going? ' | She asked where Don | was | going. |
|  |  |  |  |  |  |  | (/She's asking where Don has gone / is going.) |  |  |
|  |  |  |  |  |  |  | (asked/wondered/wante | kno |  |

### 21.3.2 Retaining the direct question form

There is a growing tendency to accept the direct question form in spoken reported questions, especially wh- questions. However, it may not be wise to teach these as yet:

Direct question form: She asked me where was the fire. (informal, colloquial)
Reported question form: She asked me where the fire was. (regular, written)

### 21.3.3 Reported yes/no questions

To report a yes/no question, if or whether is used. Whether seems preferable when there is more of an aspect of choice. Or not may be inserted immediately after whether or at the end of the clause beginning with if or whether. It emphasises the options or adds a 'make up your mind' tone.

| DIRECT YES/NO QUESTION | REPORTED YES/NO QUESTION |
| :---: | :--- |
| "Is Don here/going?" | She asked if Don was here/going. |
| $?$ | I was wondering whether (or not) ${ }^{\text {w }}$ you would <br> take the bait (or not) |
| "Are you hanging up your stockings <br> (or not)?" | Roy asked (me) if I was hanging up my <br> stockings (or not). |

The 'choice' property of whether is revealed in other contexts:
Whether it sells or not is up to the market.
I didn't know whether to laugh or cry.
A benefit of using whether is that it may prepare the reader/listener for another option:
It tells you if she shops online.
It tells you whether she shops online or in-store.

### 21.4 Reported commands, advice, requests

Reported commands, advice, requests, etc, generally use the infinitive:

| DIRECT COMMAND | REPORTED COMMAND |  |
| :--- | :--- | :--- |
| "Play the piano." | She ordered/told/advised/persuaded/asked us to play the piano. |  |
| "Don't play the sax." | She " " $", ~ n o t$ toplay the sax. |  |

There is often difficulty in forming the negative infinitive, resulting in a type of 'split infinitive':

* She told me to not play the accordion.


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## 22 Relative clauses

### 22.1 Types; terminology

There are mainly two types of relative clause, defining and non-defining (or identifying and nonidentifying, or restrictive and non-restrictive).

In this chapter we also look at reduced relative clauses and cleft sentences.

### 22.2 Defining relative clause

We can put an adjective before a noun to modify/identify it, e.g. The early boat carries the mail. We may also postmodify the noun, usually with a relative clause, e.g. The boat that leaves early carries the mail. This modification is necessary to identify the boat that the speaker mentions, and this type of clause is called a defining (/identifying) relative clause. Become acquainted with the usage of the relative pronoun (that, who, which), possessive relative determiner (whose) and relative adverb (where, when) by carrying out the task below (don't worry, all these 'relatives' are generally called relative pronouns for simplicity).

| THINGS | 1 The piano that went for a song has woodworm in A flat. <br> 2 The piano which was owned by Elton is still standing. | ....... |
| :---: | :---: | :---: |
|  | 3 The boat whose sails are ripped will keel over. | ....... |
|  | 4 The boat Laura used was built by her dad. | ....... |
|  | 5 That's the tower where Anne lost her head. | ....... |
| PEOPLE | 6 The woman who works with the knife thrower is very thin. <br> 7 There's the undertaker that let her down. | ....... |
|  | 8 The woman whose son is a lexicographer would like a word. | ....... |
|  | 9 The chiropodist you hired hasn't put a foot wrong. | ....... |

Task 22.1 Put the letters of the rules below into the correct cells in the right hand column of the table above. Some letters will go in more than one cell.
a) The relative pronoun that or which can refer back to things (which sounds more formal).
b) The relative pronoun who or that can refer back to people (that may sound a little less respectful).
c) The possessive relative determiner can refer back to people or things.
d) The relative adverbs where and when are often preferred over in which, on which, where applicable.
e) If the relative pronoun is the object of the verb in the relative clause, it may be omitted. (See also 22.4.)

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### 23.7 Mixed conditionals

When a sentence has one clause showing a $3^{\text {rd }}$ conditional structure and another showing a $2^{\text {nd }}$ conditional, this sentence is said to be a 'mixed conditional'.
The if clause would refer to a past time ( $3^{\text {rd }}$ conditional) and the result clause to the present time ( $2^{\text {nd }}$ conditional):

|  | IF CLAUSE | RESULT (MAIN) CLAUSE |
| :---: | :---: | :---: |
| Mixed conditional: $3^{\text {rd }}$ to $2^{\text {nd }}$ | PAST PERFECT TENSE If I had stayed in the jeep function: unreal for the past, | WOULD <br> I wouldn't be up this tree now. <br> with present result |



Less commonly, the order may be reversed, i.e. the if clause would refer to the present time (2 $2^{\text {nd }}$ conditional) and the result clause to a past time ( $3^{\text {rd }}$ conditional):

|  | IF CLAUSE | RESULT (MAIN) CLAUSE |
| :---: | :---: | :---: |
| Mixed <br> conditional: <br> $\mathbf{2 n d}^{\text {de }}$ to 3 | PAST TENSE | WOULD HAVE |
| If he wanted to go | he would have booked it before now. |  |

### 23.8 The hypothetical past / past subjunctive

The were in If I were you is said to be a relic of the past subjunctive in English, and for all other verbs in similar structures the hypothetical past is used:
If. I won a million quid. If only I had a million quid. It's time we went home. As if I cared. I'd rather you didn't. I wish you didn't/wouldn't smoke so much (would is the past of will here).
This hypothetical past is sometimes also called the past subjunctive. This would require the invention of 'past perfect subjunctive' for $3^{\text {rd }}$ conditional and I wish I hadn't smoked then, etc, but such argument is not for here.

### 23.9 The present subjunctive

The present subjunctive has the form of the bare infinitive and is used in that- clauses after 'suggest/recommend' type verbs. There is an optional should:

The board recommends/ed that the accounts (should) be checked.
She insists/ed that I (should) call the cops.
Another option is to use the past tense in the subordinate noun clause:
The board recommended that the accounts were checked.
She insisted that I called the cops.
but the potential ambiguity of the past tense in the subordinate clause (is it real or hypothetical?) makes the present subjunctive a better choice.
The present subjunctive is also to be found in some formulaic expressions:
Be that as it may... Suffice (it) to say...

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Role play 4 (bad purchase). First, read the information and fill in the lines below. Then start by telling your friend the whole story.

You bought a second-hand motorbike/car/musical instrument/skateboard/mobile phone last night, and now it is broken down/it plays badly. Say exactly what is wrong with it.
Tell your friend why you had to buy it in such a hurry. Where did you examine the item? Did you pay in cash? Tell your friend about any other mistakes you made.
I wish I hadn't
I wish I had
If only I had had the sense not to
I know I should have
I really shouldn't have
Now, start by saying, "Well, I bought a second-hand $\qquad$ last night."

Your friend will also say what you should or shouldn't have done.


From Using Drills in English Language Teaching by T. Penston. TP Publications 2021. Wish + hypothetical past, shown on Zoom WB.


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Wish + hypothetical past.

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## 24 The infinitive and -ing form

### 24.1 Terminology

This chapter looks at verb patterns involving the infinitive or -ing form (gerund).
We have met the infinitive before $(1.4,20.4,21.4)$. In this chapter, unless otherwise stated the infinitive is the full infinitive, i.e. the infinitive with to. Also, the term -ing form is used instead of gerund to reflect popular usage.

A quick reminder: the -ing form can take the place of a noun/-phrase (see 1.11). This means of course that it can be the object of a verb, as seen in 24.2 below.*

### 24.2 Verb + infinitive or -ing form

When two verbs come together (without a pause/comma) the second is either an infinitive or an -ing form. Typical difficulties that learners have to contend with regarding choice and meaning are shown below. More examples are contained in course material and grammar books:

| [1] *He enjoys to go to the zoo. | He enjoys going to the zoo. |
| :--- | :--- |
| [2] They like to play Uno. | They like playing Uno. (They dislike toplay playing.) |
| [3] (*)Start to walk. | Start walking. |
| [4] Are they starting to play? | *Are they starting playing? |
| [5] We stopped to rest/to play. | We stopped resting/playing. |
| [6] We tried to push it. | We tried pushing it. |
| [7] Did you remember to say thanks? | I don't remember saying that. |
| [8] We tried not to laugh. | *We tried not laughing. |

Task 24.1 Fill in the blanks. The numbers refer to the examples above.
In [1] there is no free choice. The verb enjoy may not be followed by the (a) $\qquad$ _.
In [2], if there is any difference in meaning (and there isn't in AmE) it is that the (b) $\qquad$ suggests the activity is more occasional (compare they would like to play, where the infinitive is compulsory). In any case, the infinitive is used more frequently. Similarly with prefer.
In [3] we see that the 'fulfilment' or 'durative' semantic property of the (c) $\qquad$ makes it a better prospect for the imperative.
In [4] we see that English prefers not to run an -ing participle and (d) $\qquad$ together.
In [5] we understand that the object of the verb stop can be hidden (e.g. we stopped [workingl to see what was wrong) and followed by a reason/purpose clause, here in the form of the (e) $\qquad$ . When the object is not hidden (and derives from a verb) it is in the form of the (f) $\qquad$ -
In [6] we see that after the verb try, the (g) $\qquad$ indicates 'effort' and the (h) $\qquad$ indicates 'experiment'.
In [7] (and [6]) we witness a classic case of how the (i) $\qquad$ may indicate 'future' or 'probability', whereas the (j) $\qquad$ indicates 'fulfilment'.
In [8] we see that when the second verb is negated it must take the form of the (k) $\qquad$ -.

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### 25.2 Generic reference

This is the term covering reference to a class/species rather than a particular member(s) of that class. Note the choice of markers, depending on totality of characteristics or typical example. There may also be an aspect of register, ranging from formal/academic the to the most common zero (0) + plural:

```
The lion is the king of the jungle. A lion can be dangerous.
The pen is mightier than the sword.
```

A lion can be dangerous.
A pen can be dangerous.

0 Lions can be dangerous.
0 Pens can be dangerous.

Note: generic reference seems to prefer a sentence with a linking verb, as above. With a lexical verb the referent tends to lose its generic sense, especially as in [2] below. In fact, any context deviating from the characteristics/typicality of the referent will produce the same result:
[1] I've chosen the lion for tonight's topic.
[2] I've chosen a lion for tonight's topic.
[3] I've chosen lions for tonight's topic.
Uncountable nouns, such as honesty, milk, with zero article, have generic reference:
0 Honesty is the best policy. 0 Milk is good for your calves.

### 25.2.1 Non-specific (/generic) use of the indefinite article (zero with plurals)

My kingdom for a horse! A child could do that. I need (some) foxes for this scene. You'll need a bag for Kim's game.
The term non-specific or generic is applied to the above examples by various grammarians. Here there is no actual, specific referent, as in a dog approached me, in 25.1 above. And yet, we are not concerned with the class or characteristics of the entity, just any reasonable representative.
The word any can replace $a /$ an here, and this, plus the oft-used generally, helps in the explaining.
You may be aware that a/an derives from one in Old English. These can alternate, for example, between $a$ year and a half and one and a half years, also in some negative contexts, one providing emphasis, e.g. not a bit and not one bit.

Some Ss use one instead of $a$ in their early learning, likely revealing something about their L1.

### 25.3 Other uses of the definite article

A type of generic use suits the following:

1 musical instruments:*
2 media and places of entertainment: 3 metonymy (part for the whole):
4 inventions:

Can you play the oboe?
the radio, the theatre, the cinema the Crown, the screen, the boards the microchip, the TV, the pen
*the definite article may be omitted here in AmE, but still has higher frequency (COCA).
Other fixed expressions and uniques are
5 comparatives and superlatives: the faster of the two ... the fastest of them all 6 adjectives as nouns (for groups):
7 geographical/country names:
8 most newspapers:
9 body parts (see 10.2.2) the rich, the handicapped the Nile, the Himalayas, the Philippines, the UK The Wall Street Journal, The Moscow Times He grabbed me by the arm.

### 25.4 Zero or the with institutions and everyday locations/activities

[1] in hospital/prison in the hospital/prison
[2] to/at work, church to/in bed at home
The zero article in [1] connotes a stay while the definite article purely identifies the location (AmE prefers the definite article for both uses). The zero article in [2] seems again to focus more on the state or activity rather than the precise location (at play is pure state/activity). Work meaning place of work always takes the zero article and is preceded by a preposition or leave, etc. Home is an adverb in I went to home [homeward], but here, following a preposition it is a noun.

## 30 Recognition test



Match the bold parts of the sentences in the left column with their grammatical labels in the right column. Be careful - there are two redundant labels.

| 1 He took over when John was ill. | a) past participle | 1 |
| :---: | :---: | :---: |
| 2 She couldn't stop worrying. | b) infinitive | 2 |
| 3 I'd think twice if I were you. | c) -ing participle | 3 |
| 4 Where has she gone? | d) adverbial (preposition phrase) | 4 |
| 5 You can drive, can't you? | e) phrasal verb | 5 |
| 6 Would you like to dance? | f) tag question | 6 |
| 7 Mine is still trotting after yours. | g) -ing form (gerund) | 7 |
| 8 I don't know if I do. | h) first conditional | 8 |
| 9 The meeting's been postponed. | i) second conditional | 9 |
| 10 He played his hand like a pro. | j) possessive pronoun |  |
| 11 The dog was chasing its tail. | k) possessive adjective/determiner |  |
| 12 Are you talking to me? | 1) primary auxiliary verb | 11 |
|  | m) modal auxiliary verb <br> n) present perfect, passive | 12 |

Task 30.2 Instructions as for task 30.1 above.

13 The cat was licking itself.
14 It had been done before.
15 If I'd known that, I might've stayed.
16 Having come so far, we won't stop now.
17 The show was poorly attended.
18 Don't go unless you're sure.
19 Demand just dropped off.
20 Leona teed off after the rain stopped.
21 That's my eldest sister, who lives in Goa.
22 Did Ngoc wonder what you did?
23 The bike he had wanted was a Harley.
24 The concert was absolutely brilliant.

| a) -ing participle clause (reason) | 13 |
| :---: | :---: |
| b) adverb particle | 14 |
| c) reported wh- question | 15 |
| d) definite article | 16 |
| e) non-gradable adjective | 17 |
| f) adverb of frequency | 18 |
| g) defining relative clause | 19 |
| h) third conditional | 20 |
| i) time clause | 21 |
| j) non-defining relative clause | 22 |
| k) past perfect, passive | 23 |
| l) subordinator/conjunction |  |
| m) reflexive pronoun | 24 |
| n) adverb of degree - quantity |  |

Task 30.3 Instructions as for task 30.1 above.

| 25 She must have known all along. | a) | superlative adjective | 25 |  |
| :--- | :--- | :--- | :--- | :--- |
| 26 We're home. | b) | noun in genitive (possessive) case | 26 |  |
| 27 | There's somebody prowling around. | c) | adverb of place | 27 |
| 28 In all honesty, I wouldn't have minded. | d) | present continuous tense | 28 |  |
| 29 They'll be closing now. | e) | discourse marker | 29 |  |
| 30 Not enough fruit is being eaten. | f) | subject complement (adjective) | 30 |  |
| 31 It was the most sensible thing to do. | g) | future continuous tense | $31-$ |  |
| 32 They didn't have enough savvy. | h) quantifier (quantitive adjective) | 32 |  |  |
| 33 So, we're leaving tomorrow. | i) indefinite pronoun - compound | 33 |  |  |
| 34 She crashed her father's car. | j) | reported yes/no question | 34 |  |
| 35 James is unwell. | k) modal perfect of deduction | 35 |  |  |
| 36 You can never find one when you need | l) uncountable noun | m) collective noun | 36 |  |
| one. | n) indefinite pronoun - generic you |  |  |  |


[^0]:    Some sentences consist of only one word, e.g. the imperative (command) Stop!, but then the missing part is understood, in this case something like You (must) stop!

[^1]:    Answers to gap-fill exercise above:
    1 mad about ... mad about/(at)
    2 fed up with
    3 obsessed with
    4 keen on
    5 aware of
    6 sick of
    7 suspicious of
    8 addicted to
    9 suitable for
    10 accustomed to
    11 dissatisfied with
    12 aside from
    13 fed up with
    14 dependent on
    15 open to
    16 different from/to/than (Different from has the highest frequency in both BrE and AmE. Different than has the second highest in AmE, but for BrE it's different to.)

